



1175 South Lapeer Road
Lapeer, Michigan 48446

Lapeer County Intermediate School District

Phone (810) 664-5917 FAX (810) 277-3034
Michigan Relay Voice/TTY 711 or 844-578-6563

BID SPECIFICATIONS – SHATTER RESISTANT/ONE-WAY WINDOW FILMS

1. DESCRIPTION/SCOPE OF WORK

The Lapeer County Intermediate School District (LCISD) is soliciting sealed bids for the installation of high-performance one-way reflective window film and shatter-resistant (security) film at the Education and Technology Center. The project is divided into two distinct application types based on location:

A. Locations Requiring BOTH One-Way Privacy and Shatter-Resistant Films (CTE North Wing):

The following high-security and perimeter areas must receive both one-way reflective privacy film and shatter-resistant film. All security films must be secured with a professional wet-glaze attachment system. The following are on the North wing, all north and West facing doors and windows. See building map for reference (will be provided at pre-bid meeting).

- Main Entry Points: Door #1 (Main Entrance), Door #2 (North Entrance), Door #3 (DMA Staff Entrance), and all associated sidelights.
- Specific Classrooms & Offices: DMA Room 100 (West facing windows), Room 104 and Rm 106 (West facing windows behind bush) Lab 110, Offices 131, 132, 133, 134, Computer Lab 141
- Corridors: All North-facing hallway windows of the Blue hallway.

B. Locations Requiring ONLY One-Way Privacy Film (Special Education West Wing)

The following are on the West wing, all North facing doors and windows. See building map for reference (will be provided at pre-bid meeting). The following locations require the installation of one-way reflective privacy film to provide visibility control and heat reduction without the additional shatter-resistant layer.

- Secondary Entry Points: Door #63, Door #62 (including sliding doors, automatic door sidelights, and windows)
- Specific Classrooms & Offices: Rooms 201, 210, 213, 214 and 215

C. Locations Requiring the Replacement of Window Graphics post installation:

- Doors #2, #3, #62, and #63 also require the replacement of application of white "Electrocut" glossy graphics as previously installed prior to coating installation.

D. General Installation Requirements

- Cleaning: The contractor is responsible for professional glass cleaning prior to application. The District will ensure window sills are cleared of plants and furniture.
- Special Considerations: Installers must account for windows with existing screens as applicable
- Standards: All work must be completed by trained technicians per manufacturer instructions and meet the International Window Film Association (IWFA) Visual Inspection Standards.
- Curing: The District acknowledges a 30-60 day curing period during which moisture may be visible; windows must not be cleaned during this timeframe.
- Work Hours:
 - Installation is to occur during regular business hours (M-F 7:00 AM – 4:00 PM).
 - It may be necessary to adjust schedule, or schedule work to accommodate our CTE students/programs.
 - It is preferred that work is scheduled during Special Education shutdown periods.

2. INSTRUCTIONS TO BIDDERS (SPECIFIC)

- A. Interested parties **must** attend a pre-bid meeting on **July 15, 2026 at 9:00 AM (EST)** at the Education and Technology Center, 690 N. Lake Pleasant Rd., Attica, MI 48412.

- B. Bids **must** be submitted in sealed envelopes clearly marked with "**Bid Opening- SHATTER RESISTANT/ONE-WAY WINDOW FILMS**", include the name of the bidder, and be signed by an official authorized to bind the bidder to its provisions to the following:

Lapeer County ISD Administration Building
1175 South Lapeer Road
Lapeer, MI 48446
Attention: Kendra Bostian.

- C. Bids will be accepted until 3:00 PM (EST) on **July 28, 2026** at which time they will be publicly opened at the Administration Building, 1175 South Lapeer Road, Lapeer, MI 48446. No oral bid or bids submitted via telephone, e-mail, telegraph, or facsimile will be accepted.
- D. The successful bidder **must** be prepared to provide Certificates of Acord confirming they have the following insurance coverages upon request:
- i. Worker's Compensation (minimum \$100,000)
 - ii. Liability (minimum \$300,000)
 - iii. Coverage pertaining to vehicles, property damage and public liabilities, and personal injury.
- C. The successful bidder **must** provide 3 references.
- D. Bids that exceed \$50,000 **must** include a certified check or bid bond payable to the Lapeer County ISD in an amount equivalent to 5% of the base bid.
- E. The successful bidder **must** complete work no later than **October 16, 2026**.
- F. Bids **must** be guaranteed for 60 days from the date of the bid opening and include shipping/handling costs.

3. INSTRUCTIONS TO BIDDERS (GENERAL)

- A. The naming of a given manufacturer and model number is not intended to limit bidding but to establish the level of quality desired for the various items required. Bidders should exercise care in bidding equivalent items. Complete descriptive literature **must** accompany equivalent bids. Samples will be requested if necessary.
- B. Bid price **must** include delivery to the point of use. Where it is deemed necessary by Lapeer County ISD officials, the successful bidder **must** be prepared to provide instruction in use and care of equipment delivered in both written form and on a demonstration basis.
- C. Optional accessories necessary for the basic use of equipment **must** be included in the base bid. Such accessories not necessary for the basic use but deemed desirable should be included as an alternative bid with a complete description.
- D. Each group of items or individual item, if classified in this way, will constitute a separate bid. The Board of Education, however, may accept a combined bid for all items bid by one bidder.
- E. Delivery date is a part of the bid and **must** be submitted on the bid form at the time of bidding.
- F. All bids **must** be exclusive of applicable excise taxes. Exemption forms will be executed when necessary.

The Board of Education does not discriminate on the basis of religion, race, color, national origin, sex (including sexual orientation and gender identity), disability, age, marital or family status, genetic information, height, weight, military status, ancestry, or any other statutorily protected category (collectively "Protected Classes") in its programs, activities, or employment. The following individual has been designated by the Board of Education to serve as the District's "Compliance Officer" (also known as "Civil Rights Coordinator" and "Title IX Coordinator") to handle inquiries regarding the District's nondiscrimination, prohibition against discrimination based on disability, and anti-harassment policies: Director of Administrative Services and Personnel; Address (for mailing purposes only): Lapeer Intermediate School District Administration Building, 1175 South Lapeer Road, Lapeer, Michigan, 48446; Phone (to speak to or schedule an appointment with the Compliance Officer): (810) 664-5917; Email Address: OCR-Complaints@lapeerisd.org.

- G. In the event of discrepancies between the unit price and extension, the unit price will prevail.
- H. Where applicable, service facilities and convenience of service will be considered as part of the bid. When necessary, bidders **must** submit evidence of ability to install adequately, service or supply the required items, and that the sale or provision of such items or services is a substantial, regular and continuous part of the bidder's business.
- I. Where applicable, bidders **must** comply with all relevant Federal, State, and local laws, rules, and regulations.
- J. No order awarded under these specifications, or any part thereof, shall be sublet or assigned without the written approval of the Superintendent.
- K. The bidder acknowledges that by submitting a bid, the specifications and other instructions are in the bidder's opinion, appropriate and adequate for the intended purpose.
- L. The Board of Education reserves the right, at its discretion, to accept or reject any or all bids, or portions thereof, without assigning reason therefore; be the sole judge of equivalency; waive omissions, irregularities, or clerical errors not affecting compliance with the bid specifications; and add or delete items and adjust quantities, if applicable.
- M. The successful bidder will be required to certify that it is not an Iran-linked business.

4. TERMS and CONDITIONS

A. Bidder **must**:

- i. Furnish all equipment, materials, and supplies; labor and services; machinery and tools; and any other necessary incidentals to complete the work
- ii. Provide only new equipment, materials, and supplies and if applicable, install equipment in accordance the manufacturer's instructions
- iii. Not unduly interfere with or disrupt the normal operations of the Lapeer County ISD while completing the work
- iv. Ensure that the work area is kept free from accumulations of waste materials, rubbish, and other debris resulting from the work and remove all waste materials, rubbish, and other debris resulting from the work upon completion of the work.

B. Bidder warrants and guarantees that all work will be of good quality and free from faults or defect.